



Your partner in  
research,  
education, and  
web services!



Welcome to BARCELERATE

## About

**Organisation ID** E10354655

**PIC** 879028454

At BARCELERATE, we're passionate about staying ahead in three dynamic fields: Research, Education, and Web Services. With a commitment to excellence and a drive to push boundaries, we provide a diverse array of services tailored to meet the needs of our clients and partners.

In our Research Department, we excel in project management from start to finish. We specialize in crafting compelling proposals, maximizing project impact through dissemination strategies, conducting thorough project evaluations, and providing expert research and consulting services.

Our Education Department is dedicated to shaping the future of learning through cutting-edge projects and initiatives. Our expert-led training sessions, technological support services, and cultural immersion experiences are in service to foster learning process. We offer a wide range of services from the implementation of European Union projects to hands-on art and creativity activities, from immersive job shadowing experiences for teachers to language education in Spanish and English. You can explore innovative approaches to education with our courses on technology, pedagogy, and social awareness. Last but not least, you can create your own tailored course to meet your specific needs.

When it comes to Web & Digital Services, we're your digital gurus! Whether you're a small business seeking to establish a compelling online presence or an organization aiming to use the power of social media, we offer various solutions designed to elevate your brand and drive results. From personalized website development to strategic social media management, our services are

tailored towards enhancing your digital footprint. You can also maximize your online impact with our SEO strategies and stay informed with our analytics and reporting services.

At BARCELERATE, our mission extends beyond mere business objectives. We are committed to fostering positive change and making a meaningful impact in the world. By supporting underserved communities and collaborating with global partners, we actively contribute to the advancement of education and innovation on a global scale.

Join us at BARCELERATE and let's embark on a journey of growth, learning, and digital success together!



## General Information

### Schedule

BARCELERATE offers courses that last 5-10 days and are tailored to the objectives of each project. Our courses kick off on Monday mornings with a warm welcome session, setting the stage for an inspiring journey ahead. From interactive workshops to thought-provoking discussions, each day is filled with opportunities for growth and discovery.

Sessions begin promptly at 09:30 and end at 13:30. Throughout the day, enjoy two refreshing 15-minute coffee breaks, providing moments to recharge and connect with other participants.

On Friday afternoons, let's celebrate your achievements with your well-deserved certificates, marking the successful completion of your Erasmus and training journey with BARCELERATE.

# Methodology

At BARCELERATE, quality is our priority. We are proud to enrich the experiences of participants from across the world. Our aim is to equip the participants with practical and effective strategies that can be immediately implemented in their classroom. We go beyond traditional learning methods to deliver an unforgettable experience.

## Multilingual Opportunities

Our courses are conducted primarily in English, with options available in Turkish, Spanish, and Catalan.

## Innovative Methodologies

- Based on neuroscience and educational research
- Involving interactive techniques that bring learning to life
- Fostering experiential learning by applying concepts in real-world scenarios
- Flexibly tailored to address the specific requirements of each group
- Designed to yield tangible results and make a lasting impact
- Incorporating latest trends and developments in education
- Infused with game elements and artistic expression to enhance engagement
- Stimulating curiosity through diverse perspectives
- Including inquiry-based activities, interactive workshops, reflective practices, peer exchanges, and a dynamic blend of collaborative and independent learning opportunities

# Accommodation

BARCELERATE is pleased to offer participants the opportunity to enjoy comfortable accommodation. While we strive to provide convenient accommodation options for our participants, we understand that personal preferences vary. Therefore, the reservation is entirely optional, and participants are welcome to explore alternatives that best suit their needs and preferences.

## Required Documents

At BARCELERATE, we understand the importance of efficiency and convenience when it comes to administrative tasks. That's why we strive to simplify the documentation process for our participants.

Before and after the training, we ensure that all necessary signatures and stamps are applied and validate the authenticity of the information provided. If a printed version is required, participants may bring the documents to the course for an original stamp from BARCELERATE.


BARCELERATE coordinates every step carefully to minimize administrative burdens and maximize participant convenience. Let us handle the paperwork, so you can focus on making the most of your learning experience with us.




## Services


To receive detailed information about our services, please contact BARCELERATE through [info@barcelerate.es](mailto:info@barcelerate.es)

### 1. Project Management (Online & Face to Face)

 Project Writing: Crafting Compelling Proposals

 Project Dissemination: Maximizing Project Impact

 Project Evaluation

 Research & Consulting

## 2. Education & Training

### Immersive Job Shadowing Experience for Teachers

---

### Language Education (Online & Face-to-Face)

---

- General Spanish (A1, A2, B1, B2)
- General English (A1, A2, B1, B2)
- Business English
- Academic English
- Creative Writing and Digital Storytelling in English

### Handcrafting

---

- Knitting
- Crocheting
- Macrame

### Professional Development Courses for Teachers

---

- Mastering Classroom Management
- Enhancing Assessment and Evaluation Skills
- Material Development: Creating Engaging Learning Materials
- Student Coaching and Mentoring
- Soft Skills
- Arts & Wellness in Education
  - Yoga and Meditation
  - Conflict Resolution
  - Stress Management and Resilience
  - Self-Expression through Handcrafts
  - Emotional Intelligence
  - Conflict Management
- Innovation & Technology in Education
  - ICT Skills
  - The use of Artificial Intelligence
  - Digital Literacy, Internet Safety, and Social Media
- Pedagogy & Learning Approaches
  - Active Learning Strategies
  - Strength-Based Pedagogy
  - Eco-centric Approach and Green Pedagogy
  - Flipped Learning Techniques
  - Creative Teaching and Learning
  - Museum-Based Learning
  - Gamification and Game-Based Learning
  - Social and Emotional Learning
  - Neuroscience and Brain-Based Learning
- Social & Global Awareness in Education

- Human Rights, Democratic Participation and Global Citizenship
- Diversity, Multiculturalism, and Integration
- Intercultural Communication
- Empathy
- Special Needs
- Preventing Bullying
- Gender, Sexuality, and LGBTQ+

Build Your Own Course: Tailored Education Solutions for Every Need

---

### 3. Web & Digital Services



### 3. Training Packages

Most of our participants engage in our courses as part of Erasmus+ Key Action 1 (KA1) Staff Mobility projects, generously funded by the European Commission. However, we also partner with institutions benefitting various national and European funding opportunities or personal funding.

The Erasmus+ KA1 grant covers all expenses including course fee, travel, accommodation, food, and administrative expenses.

At BARCELERATE, we don't just provide training, we help our participants benefit from the ease of attending our courses without the added stress of administrative, accommodation, and travel arrangements. We also offer a quality cultural and culinary journey.

### Package 1

<b>Duration</b>	1 Day
<b>Content</b>	Course Fee and Coffee Breaks Learning materials (soft copy) Certification costs Administration and organizational costs
<b>Price</b>	For detailed information please email us: <a href="mailto:info@barcelerate.es">info@barcelerate.es</a>

### Package 2

<b>Duration</b>	5 Days (Monday to Friday)
<b>Content</b>	Course fee and coffee breaks Learning materials (soft copy) Certification costs Administration and organizational costs Airport transfer Local transportation Cultural Immersion Program (Flamenco show, Tapas, Poble Espanyol tour)
<b>Price</b>	For detailed information please email us: <a href="mailto:info@barcelerate.es">info@barcelerate.es</a>

### Package 3

<b>Duration</b>	10 days (Monday to Friday)
<b>Content</b>	Course fee and coffee breaks Learning materials (soft copy) Certification costs Administration and organizational costs Airport transfer Local transportation Cultural Immersion Program (Flamenco show, Tapas, Poble Espanyol tour)
<b>Price</b>	For detailed information please email us: <a href="mailto:info@barcelerate.es">info@barcelerate.es</a>

#### Package 4

<b>Duration</b>	5 days (Monday to Friday)
<b>Content</b>	Course fee and coffee breaks Learning materials (soft copy) Certification costs Administration and organizational costs 7-day accommodation with breakfast at minimum 3-star hotels with all amenities Airport transfer Local transportation Cultural Immersion Program (Flamenco show, Tapas, Poble Espanyol tour)
<b>Price</b>	For detailed information please email us: <a href="mailto:info@barcelerate.es">info@barcelerate.es</a>
<b>Note</b>	Please note that accommodation is arranged for groups with prices subject to seasonal variations. Additionally, we offer half-board and all-inclusive accommodation options available for an additional fee.

#### Package 5

<b>Duration</b>	10 days (Monday to Friday)
<b>Content</b>	Course fee and coffee breaks Learning materials (soft copy) Certification costs Administration and organizational costs 12-day accommodation with breakfast at minimum 3-star hotels with all amenities Airport transfer Local transportation Cultural Immersion Program (Flamenco show, Tapas, Poble Espanyol tour)
<b>Price</b>	For detailed information please email us: <a href="mailto:info@barcelerate.es">info@barcelerate.es</a>
<b>Note</b>	Please note that accommodation is arranged for groups with prices subject to seasonal variations. Additionally, we offer half-board and all-inclusive accommodation options available for an additional fee.





## Course Information

- 1. What is the Organization ID (OID), PIC number, and fiscal data of BARCELERATE?**

Organisation ID: E10354655  
PIC: 879028454

For the fiscal data of BARCELERATE, please reach out to our support team through [info@barcelerate.es](mailto:info@barcelerate.es) and we will be happy to provide you with the necessary information.
- 2. Where can I find BARCELERATE Erasmus+ course price list?**

The BARCELERATE Erasmus+ course price list is available for viewing on our official website. Simply navigate to the relevant section to find comprehensive pricing information.
- 3. Can we become partners for Erasmus+ Key Action 1 and Key Action 2 projects?**

To apply for Erasmus+ projects with BARCELERATE, please contact our team through [info@barcelerate.es](mailto:info@barcelerate.es) directly. They will guide you through the application process and provide any necessary assistance.
- 4. In which locations does BARCELERATE provide Erasmus+ courses?**

BARCELERATE offers Erasmus+ courses in multiple locations through its collaboration with various public and private institutions in Barcelona.
- 5. Are there any language restrictions?**

The language of the courses is English, Catalan, Spanish, and Turkish. We accommodate learners from various linguistic backgrounds and provide support to ensure an inclusive learning environment.
- 6. Can I miss a class?**

While we encourage regular attendance, it is possible to miss a class by informing us in advance. Please note that a minimum attendance of 80% is required for certification.
- 7. Can I change the date after I registered?**

Changes may be accommodated based on availability after registration. Please contact our support team through [info@barcelerate.es](mailto:info@barcelerate.es) for assistance with any modifications.

---

<b>8.</b>	<b>How can I fund my course?</b>	You can fund your course through projects funded by the Erasmus+ program. If you have already applied for an Erasmus+ grant and are awaiting results, we are delighted to serve as your training centre. You can also cover your course fee individually.
<b>9.</b>	<b>What is the course timetable?</b>	The training starts at 09:30 and ends at 13:30 with two 15-minute coffee breaks in between. However, course timetables may vary based on participant preferences and scheduling. Changes may occur at the discretion of the trainer to accommodate the group's needs.
<b>10.</b>	<b>Do the courses include cultural activities?</b>	Certain courses may include cultural activities to enhance the learning experience and provide participants with a well-rounded educational journey. You can also check our cultural package.
<b>11.</b>	<b>Will I get a certificate at the end of my course?</b>	Upon successful completion of your course, you will receive a certificate recognizing your achievement. If you demand, Europass Certificates are also provided.
<b>12.</b>	<b>May I take a combination of different courses?</b>	Absolutely! You are welcome to participate in a combination of different courses to tailor your learning experience to your specific interests and goals.
<b>13.</b>	<b>The course I am looking for is not in your list. Can I create my own course?</b>	If you do not find a specific course in our list, we are happy to explore the possibility of creating a customized course tailored to your needs. Please contact us to discuss your requirements.

---

## Logistic Information

- 1. I need a visa. Will you send me supporting visa documents? If the visa is denied, what is the refund policy?**

Yes, we provide assistance with visa documentation upon request. In the case of visa denial, please inform us promptly, and we will guide you through the necessary steps for cancellation and potential refund eligibility.
- 2. How can I make the payment?**

Payments are made through bank transfer and SWIFT, or in cash.
- 3. Do I need to bring my personal electronic devices (laptop, tablet, ...)?**

If personal electronic devices are required for your course, you will receive notification from the instructor approximately two weeks before the course start date.
- 4. Do you help with accommodation, local travel, airport transfer, and food?**

Yes, we offer assistance with accommodation arrangements to ensure a comfortable stay during your course. Upon your arrival, you will be greeted by our airport transfer service and presented with your local transport cards. Throughout the courses, we will ensure that you are refreshed with snacks, and we will gladly offer recommendations for dining at local restaurants.

## Contact

Email:

[info@barcelerate.es](mailto:info@barcelerate.es)

Phone:

+34 672 117 540

# Terms and Conditions

By booking any course with BARCELERATE, you acknowledge and accept the following TERMS AND CONDITIONS. No exceptions will be made to these terms.

## 1. Liability

BARCELERATE assumes no liability for any illness, damage, lost or stolen items, epidemics, or injuries occurring during or after the courses. Additionally, BARCELERATE is not responsible for any expenses resulting from force majeure situations. In the event of flight cancellations or other unforeseen circumstances, BARCELERATE is not responsible for financial or other consequences related to travel, accommodation, or food.

## 2. Refund Policy

BARCELERATE refunds paid course fees only in cases where the cancellation is based on decisions and directives from authorities (EU, National Agency, or local governments), with official documentation required.

### 2.1. Cancellation by Participants

Cancellations must be notified by email to [info@barcelerate.es](mailto:info@barcelerate.es). Transaction costs will be deducted from reimbursements for cancellations made after payment.

Full refunds are provided for cancellations made at least 60 calendar days before the course start date. For cancellations made at least 30 calendar days before the course start date, a refund minus 30% of the total amount will be provided. Cancellations made 15 calendar days before the course start date result in the retention of the cost of one week of the course.

No shows and cancellations made outside of the specified period will incur the full cost of registration.

Failure to attend training sessions or withdraw from courses without valid justification (such as health or personal reasons) will lead to the cancellation of the training certificate. Participants are expected to fulfil a minimum attendance of 80% for certification.

### 2.2. Cancellation by BARCELERATE

BARCELERATE reserves the right to cancel any training course due to reasons beyond control, with notice provided at least 30 calendar days in advance. In such cases, participants may reschedule for a future course date or receive a full refund of registration fees if paid.

### 2.3. Other Conditions

In cases of visa refusal, participants will be exempt from the standard cancellation policy outlined in the terms and conditions. BARCELERATE will waive any cancellation fees applicable under

normal circumstances.

Participants who experience visa refusal are eligible for a refund of their paid course fees, subject to the following conditions:

1. Participants must provide official documentation of the visa refusal issued by the relevant embassy or consulate.
2. The visa refusal document must be submitted to BARCELERATE within 7 calendar days from the date of refusal.

Upon receipt of the official visa refusal document, BARCELERATE will initiate the refund process, using the original payment method within 30 calendar days of receiving the required documentation.

BARCELERATE reserves the right to deduct administrative fees or third-party expenses from the refunded amount to cover processing costs. The amount deducted will be communicated to the participant prior to processing the refund.

### **3. Change Policy**

Course programmes may be subject to slight changes, including teacher changes, transportation delays, and adjustments to visits and tours.

Participants will be notified at least 15 calendar days in advance of any changes to course dates.

### **4. Travel & Accommodation**

#### ***4.1. BARCELERATE Provided Accommodation***

BARCELERATE offers accommodation booking services for participants upon request. This includes arranging accommodation bookings and providing airport transfer and local travel services.

While BARCELERATE ensures the facilitation of accommodation and travel arrangements, participants are responsible for reviewing and agreeing to the terms and conditions provided by the accommodation and transportation providers.

BARCELERATE assumes responsibility for ensuring the accuracy of accommodation and travel arrangements booked through its services. However, participants should note that BARCELERATE acts solely as a facilitator and is not liable for any issues or disputes that may arise between participants and the accommodation or transportation providers.

#### ***4.2. Participant Arranged Accommodation***

Participants have the option to arrange their accommodation and transportation independently. In this case, BARCELERATE is not involved in the booking or management of independently arranged accommodation and transportation.

Participants who choose to make independent arrangements are responsible for any issues or disputes that may arise with their chosen accommodation or transportation providers. BARCELERATE bears no responsibility or liability for independently arranged accommodation or transportation.

## **5. Special Requests**

While special requests are not guaranteed, BARCELERATE will make every effort to accommodate them.

## **6. Taxes**

All taxes are included in the base price of all cultural activities and events.

## **7. Data Collection and Privacy**

BARCELERATE collects personal data within its customer database upon the permission of participants. By participating in BARCELERATE trainings, participants consent to the collection, use, and processing of their personal data for promotional, academic, and scientific purposes.

BARCELERATE ensures compliance with data protection regulations and maintains the security and confidentiality of all collected personal data.

### **7.1. Purpose**

Personal data is utilized to maintain effective communication and relations with clients regarding course organization and management. Data is used to manage and maintain course evaluations, facilitating the assessment of course effectiveness and participant feedback.

Personal data is processed to generate statistical information, assisting in the design, implementation, and follow-up of courses. This analysis helps improve course offerings and ensures alignment with participant needs.

Data is utilized in the production of billing information for course clients, ensuring accurate invoicing and financial transactions.

### **7.2. Participant Rights**

Participants have the right to request information about the collection and use of their personal data.

Participants may request correction, blocking, or deletion of their personal data at any time.

For more information about data privacy practices, participants can contact BARCELERATE at [info@barcelerate.es](mailto:info@barcelerate.es).